

# Pembroke Hill Inclement Weather Plan

## 2022-23

Plan	Status	What This Means For Students and Families	What This Means For Faculty/Staff
<b>1</b>	<b>No School &amp; All Administrative Offices are Closed.</b> <ul style="list-style-type: none"> <li>All School facilities are closed during normal school hours.</li> <li>No remote learning or teaching</li> <li>Upon return to school, schedules could be adjusted to compensate for missed classes.</li> </ul>	<ul style="list-style-type: none"> <li>Students will not report to school.</li> <li>Childcare will not be provided.</li> <li>A decision on upper school athletics and extracurriculars will be made and communicated with students and families later in the day.</li> <li>No extracurriculars or athletics for early childhood, lower or middle school students.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty/staff do not report to campus.</li> <li>Faculty/staff do not work remotely.</li> <li>Faculty/staff check email periodically throughout the day for updates.</li> </ul>
<b>2</b>	<b>Virtual Learning Day/Remote Work Day</b> <ul style="list-style-type: none"> <li>All school facilities are closed during normal school hours.</li> <li>There will be virtual learning for middle and upper school classes.</li> <li>Early childhood and lower school students will be provided with optional/suggested asynchronous learning activities.</li> </ul>	<ul style="list-style-type: none"> <li>Students will not report to school.</li> <li>Childcare will not be provided.</li> <li><b>Middle and upper school:</b> Students will check Schoology for scheduled classes. Expectations for each scheduled class will be posted by 10 a.m. To support students in virtual learning, teachers will monitor email and Schoology, 10 a.m. - 3:30 p.m.</li> <li><b>Early childhood and lower school:</b> Early childhood families will have access to asynchronous learning opportunities. Lower school families will receive an email by 10 a.m. from their student's homeroom teacher with directions and links for optional asynchronous learning activities.</li> </ul>	<ul style="list-style-type: none"> <li><b>Middle and upper school teachers:</b> Post virtual learning plans on Schoology by 9:50 a.m. Monitor virtual learning (email and Schoology), 10 a.m. - 3:30 p.m.</li> <li><b>Early childhood and lower school teachers:</b> Early childhood and lower school homeroom teachers will email their classroom families with information (directions and links) for optional asynchronous learning activities by 10 a.m. Lower school homeroom teachers should monitor their email and Schoology/See-saw (where applicable), 10 a.m. - 3:30 p.m., to assist with questions.</li> <li>Administration and Founders Hall work remotely.</li> <li>Divisional non-teaching faculty/staff will check emails and continue with their current duties and projects (counselors, learning specialists, administrative assistants, etc.).</li> </ul>
<b>3</b>	<b>Late Start</b> <ul style="list-style-type: none"> <li>All divisions will start school at 10 a.m.</li> <li>All administrative offices will open at 9:45 a.m.</li> </ul>	<ul style="list-style-type: none"> <li>Only travel to school if you feel safe doing so.</li> <li>Classes will start at 10 a.m.</li> <li>Student drop-off starts at 9:45 a.m.</li> <li>Call the division office if your student will not attend school for any reason.</li> <li>A modified schedule of classes will occur for all divisions.</li> <li>The modified schedules will be communicated to middle and upper school students.</li> <li>School vans will operate on a modified schedule.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty/staff report time is 9:30 a.m.</li> </ul>
<b>4</b>	<b>Early Release</b> <ul style="list-style-type: none"> <li>School is dismissed early at an announced time.</li> </ul>	<ul style="list-style-type: none"> <li>Parents, guardians, or approved person picks up student(s) within one hour of announced early release dismissal time.</li> <li>No Extended Day.</li> <li>No after-school activities.</li> <li>School vans will operate on a modified schedule.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty and staff leave when assigned responsibilities are complete or as determined in partnership with their supervisor.</li> </ul>
<b>5</b>	<b>No After-School Activities</b> <ul style="list-style-type: none"> <li>After-school activities are canceled including practices, rehearsals, club meetings, appointments, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Parents, guardians, or an approved person picks up student(s) by 3:30 p.m.</li> <li>School vans will operate on a modified schedule.</li> <li>Extended Day is canceled.</li> </ul>	<ul style="list-style-type: none"> <li>Faculty and staff leave when assigned responsibilities are complete or as determined in partnership with their supervisor.</li> </ul>